

### Accounts Payable Dashboard Overview

The data in the Accounts Payable dashboard is from the Cardinal Financial System Accounts Payable Module. The data represents processed payments to suppliers for goods and/or services received.

The Accounts Payable dashboard contains five dashboard pages and eighteen reports

### Table of Contents

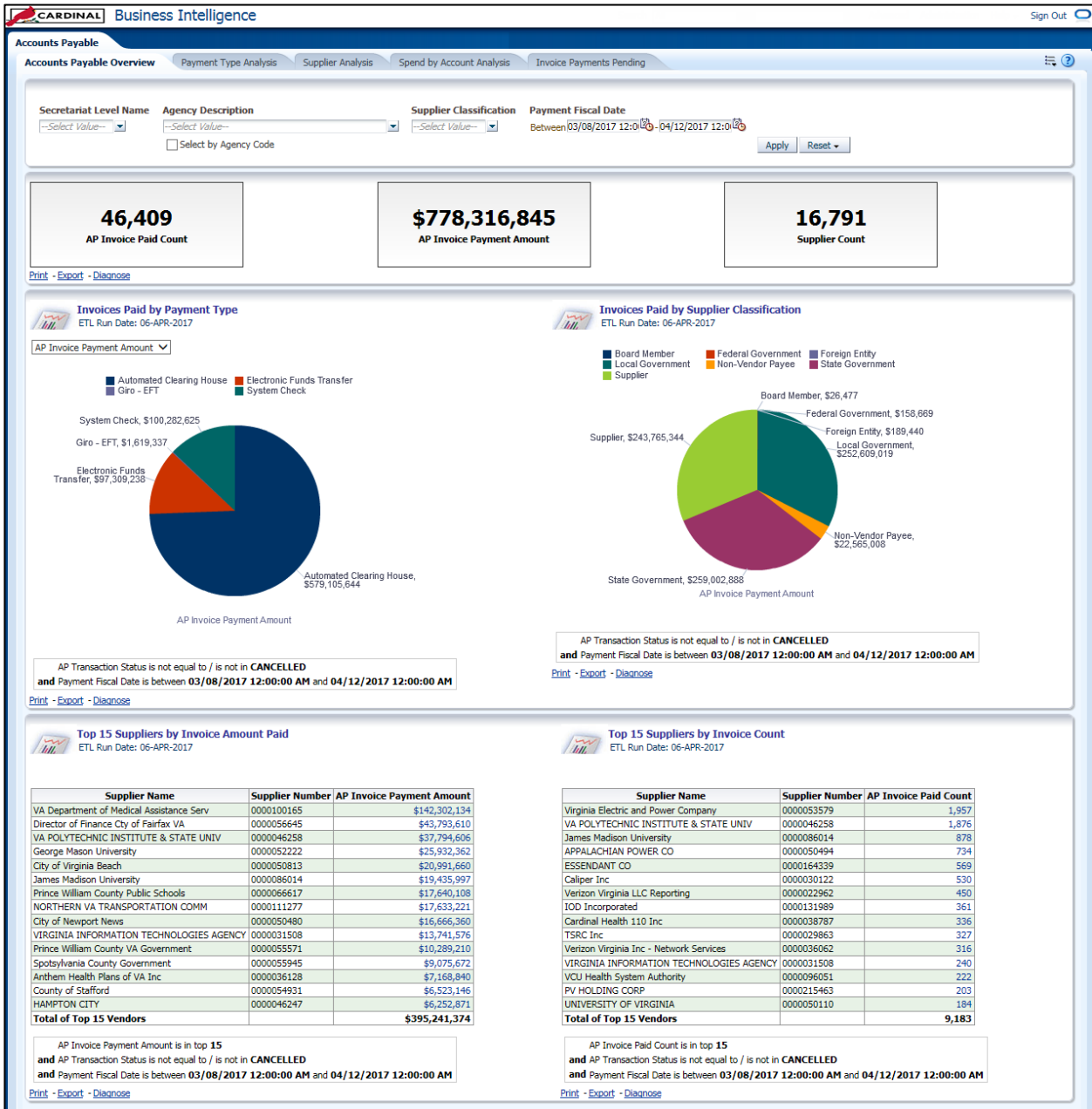
Accounts Payable Overview (dashboard page).....	2
1. AP Overview Performance Tiles (report) .....	3
2. Invoices Paid by Payment Type (report).....	4
3. Invoices Paid by Supplier Classification (report).....	6
4. Top 15 Suppliers by Invoice Amount Paid (report).....	8
5. Top 15 Suppliers by Invoice Count (report) .....	10
Payment Type Analysis (dashboard page).....	12
6. Payment Type Analysis (report) .....	13
Supplier Analysis (dashboard page).....	15
7. Supplier Analysis (report) .....	16
8. Supplier Analysis by Agency (report).....	18
Spend by Account Analysis (dashboard page).....	20
9. Spend by Account Analysis (report).....	21
Invoice Payments Pending (dashboard page).....	23
10. AP Amount Pending Approval (report).....	24
11. AP Amount Approved Pending Payment (report).....	25
12. AP Amount Totals Pending Payment (report) .....	26
13. GL Cash Balance (report).....	27
14. Invoice Amount by Scheduled Date (report) .....	28
15. Invoice Amount by Agency and Fund (report).....	30
Reports Not on a Dashboard Page .....	32
16. Invoice Account (report) .....	32
17. Invoice Summary (report) .....	33
18. Supplier Payment (report) .....	34



# Business Intelligence Job Aid

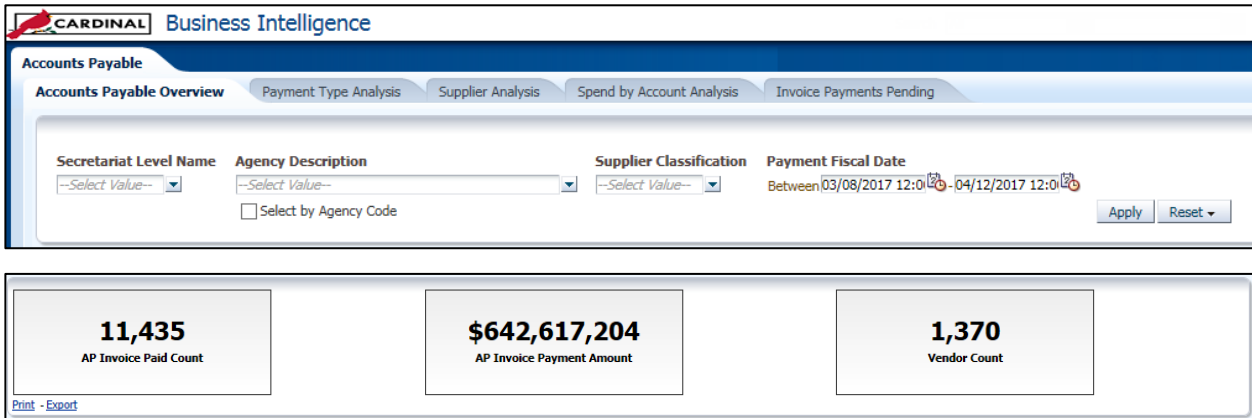
## SW BI101: Accounts Payable Dashboard

### Accounts Payable Overview (dashboard page)



### 1. AP Overview Performance Tiles (report)

(AP Invoice Paid Count, AP Invoice Payment Amount, and Supplier Count)



**Accounts Payable Overview**

Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name: --Select Value--  
 Agency Description: --Select Value--  
 Supplier Classification: --Select Value--  
 Payment Fiscal Date: Between 03/08/2017 12:00 - 04/12/2017 12:00  
☐ Select by Agency Code

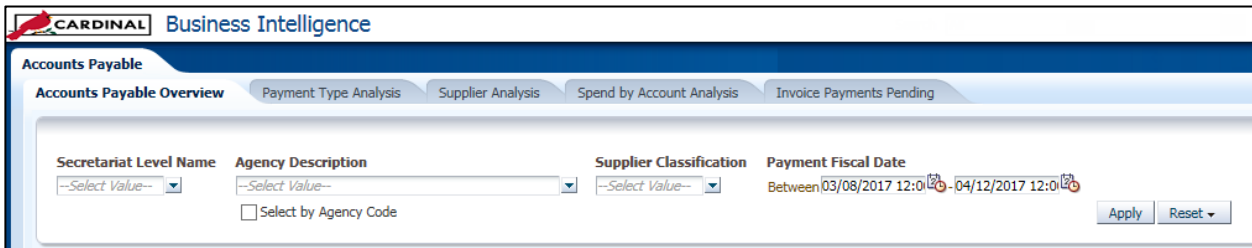
Apply Reset

<b>11,435</b> AP Invoice Paid Count	<b>\$642,617,204</b> AP Invoice Payment Amount	<b>1,370</b> Vendor Count
--	---	------------------------------

Print - Export

- Report ID:** BI-R.AP.0006
- Last Revision:** 04/09/2017
- Description:** The report displays three performance tiles: AP Invoice Paid Count, AP Invoice Payment Amount, and Supplier Count.
- Purpose/Use:**
  - Identify AP Invoice Paid Count
  - Identify AP Invoice Payment Amount
  - Identify Supplier Count
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- Drill-downs:** None
- Guided Navigation From:** None
- Guided Navigation To:** When user clicks on AP Invoice Paid Count or AP Invoice Payment Amount performance tiles, user can navigate to the Supplier Analysis report or to the Payment Type Analysis report. When user clicks on the Supplier Count performance tile, user can navigate only to Supplier Analysis report.
- Light Bulb:** None
- Data:**
  - The data represents invoices that have been paid and not cancelled.
- Additional Info:**

### 2. Invoices Paid by Payment Type (report)



**CARDINAL Business Intelligence**

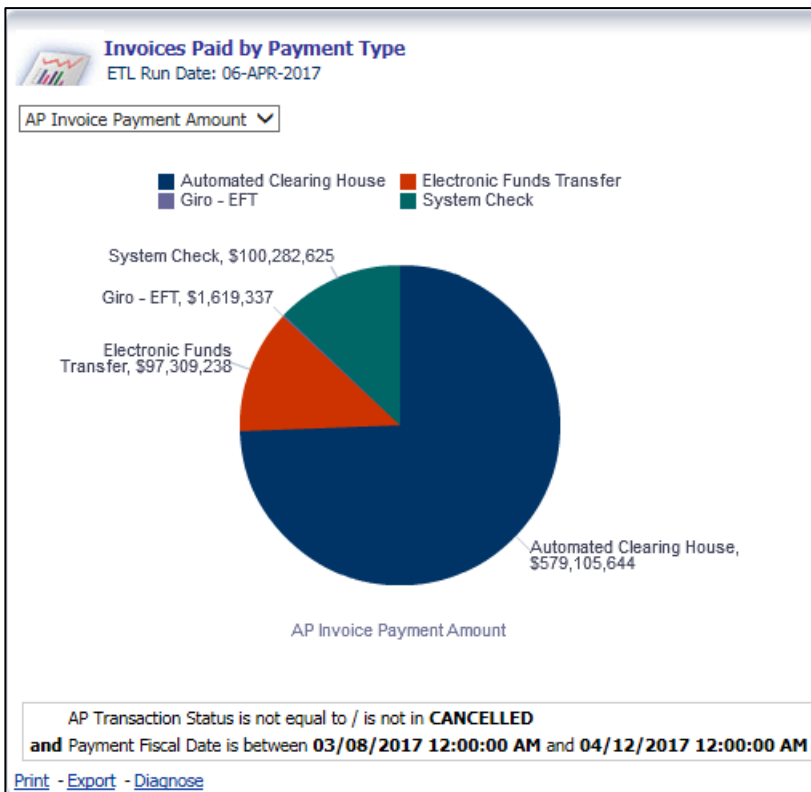
**Accounts Payable**

**Accounts Payable Overview** | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name:  Agency Description:  Supplier Classification:  Payment Fiscal Date: Between 03/08/2017 12:00:00 AM - 04/12/2017 12:00:00 AM

☐ Select by Agency Code


[Apply](#) [Reset](#)



- Report ID:** BI-R.AP.0009
- Last Revision:** 04/09/2017
- Description:** The report displays a pie chart of the AP Invoice Payment Amount by Payment Type.
- Purpose/Use:**
  - Identify invoices paid by Payment Type.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.

- f. **Drill-downs:** None
- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click a section of the pie chart and navigate to the following report(s):
  - Payment Type Analysis
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:** User can change the view selector from AP Invoice Payment Amount to AP Invoice Paid Count.

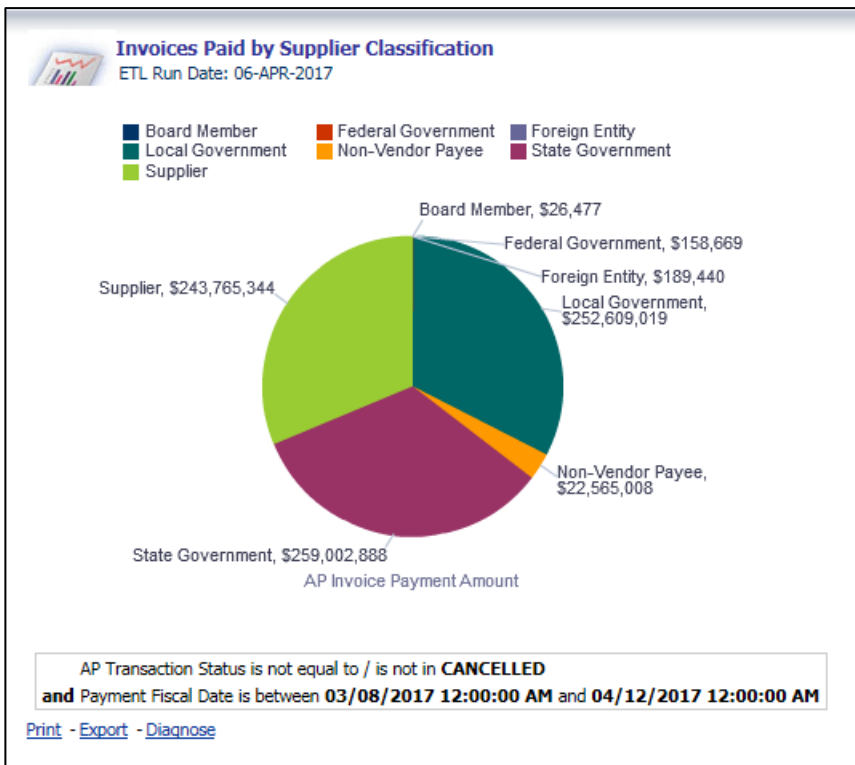
### 3. Invoices Paid by Supplier Classification (report)


**Business Intelligence**

**Accounts Payable**

**Accounts Payable Overview**
Payment Type Analysis
Supplier Analysis
Spend by Account Analysis
Invoice Payments Pending

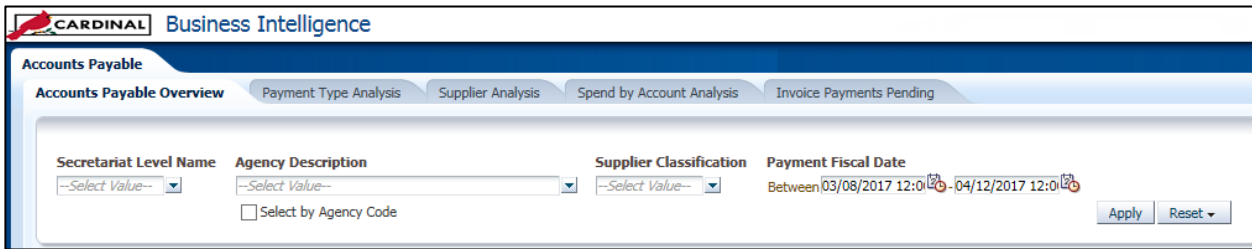
Secretariat Level Name: --Select Value--
Agency Description: --Select Value--
Supplier Classification: --Select Value--
Payment Fiscal Date: Between 03/08/2017 12:00:00 AM - 04/12/2017 12:00:00 AM
☐ Select by Agency Code



- Report ID:** BI-R.AP.0007
- Last Revision:** 04/09/2017
- Description:** The report displays a pie chart of AP Invoice Payment Amount by Supplier Classification.
- Purpose/Use:**
  - Identify invoices paid by Supplier Classification.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- Drill-downs:** None

- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click a section of the pie chart and navigate to the following report(s):
  - Supplier Analysis
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:**

### 4. Top 15 Suppliers by Invoice Amount Paid (report)




**Accounts Payable**

**Accounts Payable Overview** | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name: 
 Agency Description: 
 Supplier Classification: 
 Payment Fiscal Date: Between 03/08/2017 12:00:00 - 04/12/2017 12:00:00

☐ Select by Agency Code

[Apply](#) [Reset](#)

 **Top 15 Suppliers by Invoice Amount Paid**  
ETL Run Date: 06-APR-2017

Supplier Name	Supplier Number	AP Invoice Payment Amount
VA Department of Medical Assistance Serv	0000100165	\$142,302,134
Director of Finance Cty of Fairfax VA	0000056645	\$43,793,610
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	\$37,794,606
George Mason University	0000052222	\$25,932,362
City of Virginia Beach	0000050813	\$20,991,660
James Madison University	0000086014	\$19,435,997
Prince William County Public Schools	0000066617	\$17,640,108
NORTHERN VA TRANSPORTATION COMM	0000111277	\$17,633,221
City of Newport News	0000050480	\$16,666,360
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	\$13,741,576
Prince William County VA Government	0000055571	\$10,289,210
Spotsylvania County Government	0000055945	\$9,075,672
Anthem Health Plans of VA Inc	0000036128	\$7,168,840
County of Stafford	0000054931	\$6,523,146
HAMPTON CITY	0000046247	\$6,252,871
<b>Total of Top 15 Vendors</b>		<b>\$395,241,374</b>

AP Invoice Payment Amount is in top 15  
 and AP Transaction Status is not equal to / is not in **CANCELLED**  
 and Payment Fiscal Date is between **03/08/2017 12:00:00 AM** and **04/12/2017 12:00:00 AM**

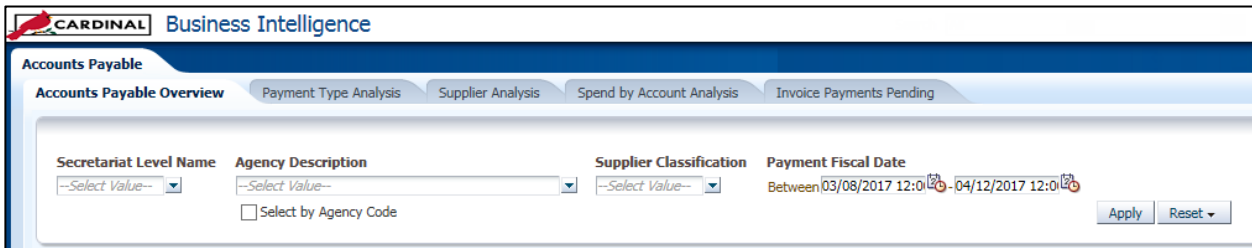
[Print](#) - [Export](#) - [Diagnose](#)

- Report ID:** BI-R.AP.0010
- Last Revision:** 04/09/2017
- Description:** The report displays a tabular view of the Top 15 Suppliers by Invoice Amount Paid.
- Purpose/Use:**
  - Identify Top 15 Suppliers by Invoice Amount Paid.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- Drill-downs:** None



- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Supplier Analysis
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:**

### 5. Top 15 Suppliers by Invoice Count (report)



**CARDINAL Business Intelligence**


**Accounts Payable**

**Accounts Payable Overview** | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name: --Select Value-- | Agency Description: --Select Value-- | Supplier Classification: --Select Value-- | Payment Fiscal Date: Between 03/08/2017 12:00:00 - 04/12/2017 12:00:00

☐ Select by Agency Code

[Apply](#) [Reset](#)

 **Top 15 Suppliers by Invoice Count**  
ETL Run Date: 06-APR-2017

Supplier Name	Supplier Number	AP Invoice Paid Count
Virginia Electric and Power Company	0000053579	1,957
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	1,876
James Madison University	0000086014	878
APPALACHIAN POWER CO	0000050494	734
ESSENDANT CO	0000164339	569
Caliper Inc	0000030122	530
Verizon Virginia LLC Reporting	0000022962	450
IOD Incorporated	0000131989	361
Cardinal Health 110 Inc	0000038787	336
TSRC Inc	0000029863	327
Verizon Virginia Inc - Network Services	0000036062	316
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	240
VCU Health System Authority	0000096051	222
PV HOLDING CORP	0000215463	203
UNIVERSITY OF VIRGINIA	0000050110	184
<b>Total of Top 15 Vendors</b>		<b>9,183</b>

AP Invoice Paid Count is in top 15  
and AP Transaction Status is not equal to / is not in **CANCELLED**  
and Payment Fiscal Date is between **03/08/2017 12:00:00 AM** and **04/12/2017 12:00:00 AM**

[Print](#) - [Export](#) - [Diagnose](#)

- Report ID:** BI-R.AP.0011
- Last Revision:** 04/09/2017
- Description:** The report displays a tabular view of the Top 15 Suppliers by Invoice Count.
- Purpose/Use:**
  - Identify Top 15 Suppliers by Invoice Count.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- Drill-downs:** None
- Guided Navigation From:** None

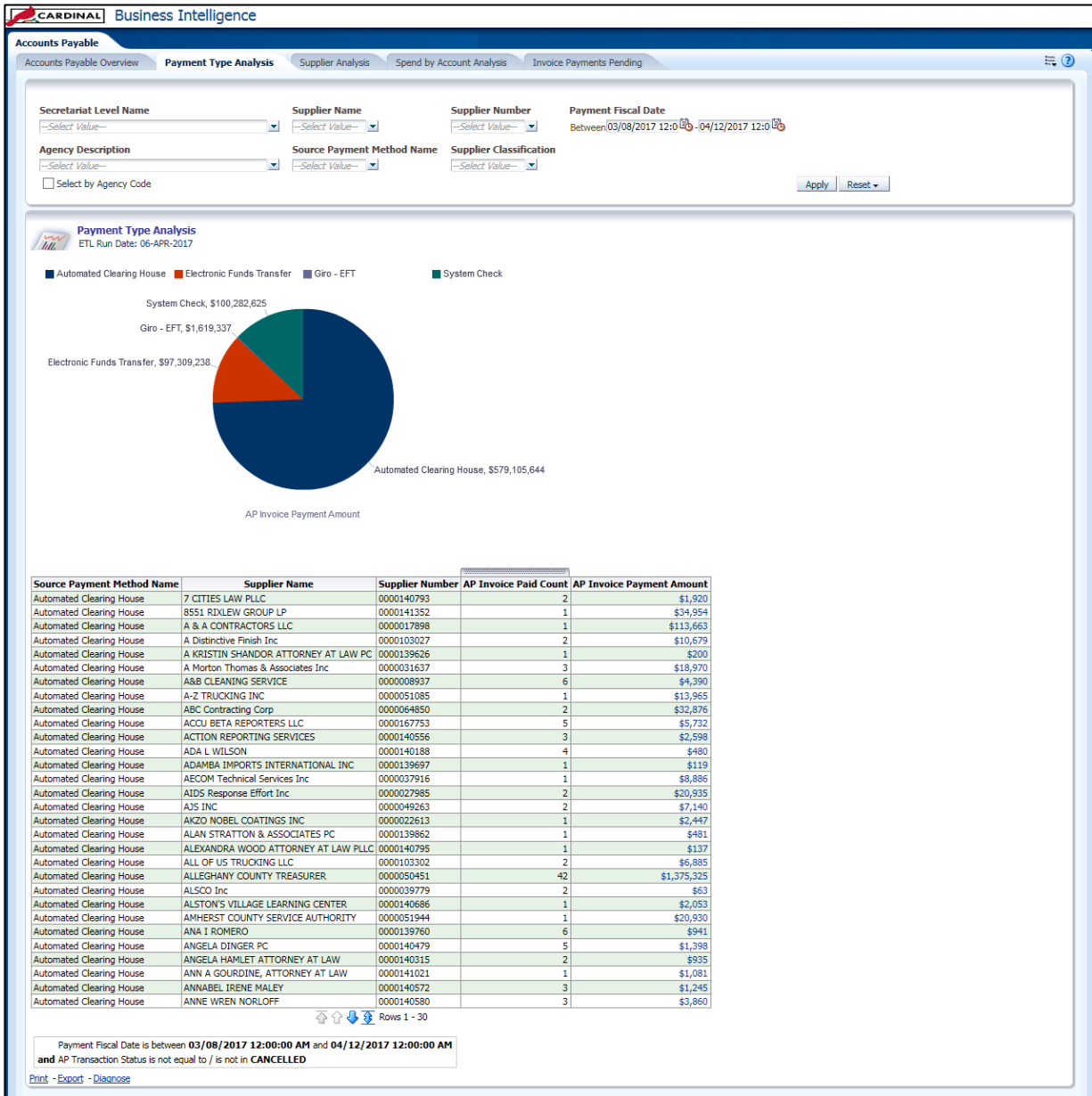
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Supplier Analysis
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:**



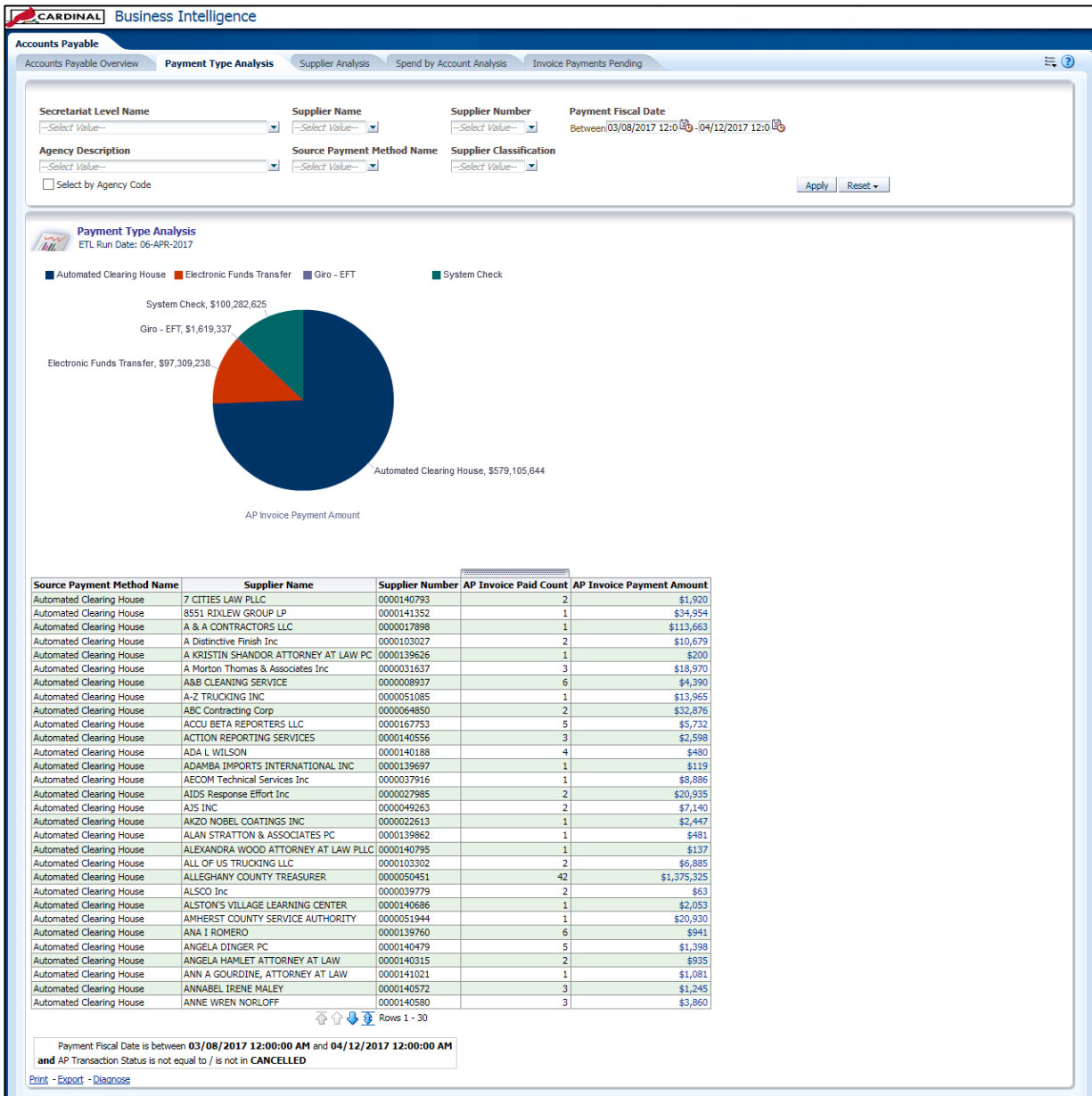
# Business Intelligence Job Aid

## SW BI101: Accounts Payable Dashboard

### Payment Type Analysis (dashboard page)




### 6. Payment Type Analysis (report)



- Report ID:** BI-R.AP.0012
- Last Revision:** 04/09/2017
- Description:** The report displays a pie chart of AP Invoice Payment Amount by Payment Type and a data table by Supplier and Payment Type.

- d. **Purpose/Use:**
  - Identify the amount paid by Payment Type with a pie chart.
  - Identify the amount paid by Payment Type by supplier with a data table.
- e. **Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Name (optional): Defaults to blank for all.
  - Supplier Number (optional): Defaults to blank for all.
  - Source Payment Method (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- f. **Drill-downs:** None
- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click a section of the pie chart or an amount in the data table/report and navigate to the following report(s):
  - Supplier Payment
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:**

### Supplier Analysis (dashboard page)


**Business Intelligence**

**Accounts Payable**

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
**[Supplier Analysis](#)**
[Spend by Account Analysis](#)
[Invoice Payments Pending](#)

**Secretariat Level Name**  
--Select Value--

**Supplier Name**  
--Select Value--

**Supplier Classification**  
--Select Value--

**Payment Fiscal Date**  
Between 03/10/2017 12:00:00 - 04/14/2017 12:00:00


**Agency Description**  
--Select Value--































**Supplier Number**  
--Select Value--




**AP Invoice Payment Amount**  
>

☐ Select by Agency Code

[Apply](#)
[Reset](#)

**Supplier Analysis**  
ETL Run Date: 07-APR-2017  
Click on  to see vendor analysis by agency.


Supplier Name		Supplier Number	Supplier Classification	AP Invoice Payment Amount	AP Invoice Paid Count
VA Department of Medical Assistance Serv		0000100165	State Government	\$142,302,134	8
Director of Finance City of Fairfax VA		0000056645	Local Government	\$43,793,610	43
VA POLYTECHNIC INSTITUTE & STATE UNIV		0000046258	State Government	\$37,794,606	1,876
George Mason University		0000052222	State Government	\$25,932,362	36
City of Virginia Beach		0000050813	Local Government	\$20,991,660	75
James Madison University		0000086014	State Government	\$19,435,997	878
Prince William County Public Schools		0000066617	Supplier	\$17,640,108	28
NORTHERN VA TRANSPORTATION COMM		0000111277	Non-Vendor Payee	\$17,633,221	7
City of Newport News		0000050480	Local Government	\$16,666,360	68
VIRGINIA INFORMATION TECHNOLOGIES AGENCY		0000031508	State Government	\$13,741,576	240
Prince William County VA Government		0000055571	Supplier	\$10,289,210	21
Spotsylvania County Government		0000055945	Supplier	\$9,075,672	59
Anthem Health Plans of VA Inc		0000036128	Supplier	\$7,168,840	4
County of Stafford		0000054931	Local Government	\$6,523,146	29
HAMPTON CITY		0000046247	Local Government	\$6,252,871	31
City of Suffolk		0000053296	Local Government	\$5,559,755	30
County of Roanoke Virginia		0000050429	Local Government	\$5,310,829	37
LYNCHBURG CITY		0000046250	Local Government	\$4,463,361	31
CITY OF PORTSMOUTH		0000050162	Local Government	\$4,411,749	35
Fauquier County		0000053804	Local Government	\$4,354,215	29
College of William and Mary		0000046256	State Government	\$4,258,935	58
Deloitte Consulting LLP		0000002487	Supplier	\$4,258,407	8
COUNTY OF CULPEPER VA		0000052065	Local Government	\$4,231,199	46
City of Danville Virginia		0000052049	Local Government	\$3,818,166	42
Montgomery County		0000050705	Local Government	\$3,816,886	29
Bedford County		0000053192	Local Government	\$3,402,093	28
Cargill Inc		0000015454	Supplier	\$3,271,506	106
Morton Salt Incorporated		0000110428	Supplier	\$3,183,843	166
Pittsylvania County		0000050289	Local Government	\$3,153,965	29
COUNTY OF AUGUSTA		0000053514	Local Government	\$3,133,029	29




Rows 1 - 30

Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM  
and AP Transaction Status is not equal to / is not in CANCELLED  
and AP Invoice Payment Amount is not null

[Print](#) - [Export](#) - [Diagnose](#)

### 7. Supplier Analysis (report)


**Business Intelligence**

**Accounts Payable**

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
**[Supplier Analysis](#)**
[Spend by Account Analysis](#)
[Invoice Payments Pending](#)

**Secretariat Level Name**  
--Select Value--

**Supplier Name**  
--Select Value--

**Supplier Classification**  
--Select Value--

**Payment Fiscal Date**  
Between 03/10/2017 12:00:00 - 04/14/2017 12:00:00


**Agency Description**  
--Select Value--


**Supplier Number**  
--Select Value--

**AP Invoice Payment Amount**  
>

☐ Select by Agency Code

[Apply](#)
[Reset](#)


**Supplier Analysis**  
ETL Run Date: 07-APR-2017

Click on  to see vendor analysis by agency.

Supplier Name	Supplier Number	Supplier Classification	AP Invoice Payment Amount	AP Invoice Paid Count
VA Department of Medical Assistance Serv	0000100165	State Government	\$142,302,134	8
Director of Finance City of Fairfax VA	0000056645	Local Government	\$43,793,610	43
VA POLYTECHNIC INSTITUTE & STATE UNIV	0000046258	State Government	\$37,794,606	1,876
George Mason University	0000052222	State Government	\$25,932,362	36
City of Virginia Beach	0000050813	Local Government	\$20,991,660	75
James Madison University	0000086014	State Government	\$19,435,997	878
Prince William County Public Schools	0000066617	Supplier	\$17,640,108	28
NORTHERN VA TRANSPORTATION COMM	0000111277	Non-Vendor Payee	\$17,633,221	7
City of Newport News	0000050480	Local Government	\$16,666,360	68
VIRGINIA INFORMATION TECHNOLOGIES AGENCY	0000031508	State Government	\$13,741,576	240
Prince William County VA Government	0000055571	Supplier	\$10,289,210	21
Spotsylvania County Government	0000055945	Supplier	\$9,075,672	59
Anthem Health Plans of VA Inc	0000036128	Supplier	\$7,168,840	4
County of Stafford	0000054931	Local Government	\$6,523,146	29
HAMPTON CITY	0000046247	Local Government	\$6,252,871	31
City of Suffolk	0000053296	Local Government	\$5,559,755	30
County of Roanoke Virginia	0000050429	Local Government	\$5,310,829	37
LYNCHBURG CITY	0000046250	Local Government	\$4,463,361	31
CITY OF PORTSMOUTH	0000050162	Local Government	\$4,411,749	35
Fauquier County	0000053804	Local Government	\$4,354,215	29
College of William and Mary	0000046256	State Government	\$4,258,935	58
Deloitte Consulting LLP	0000002487	Supplier	\$4,258,407	8
COUNTY OF CULPEPER VA	0000052065	Local Government	\$4,231,199	46
City of Danville Virginia	0000052049	Local Government	\$3,818,166	42
Montgomery County	0000050705	Local Government	\$3,816,886	29
Bedford County	0000053192	Local Government	\$3,402,093	28
Cargill Inc	0000015454	Supplier	\$3,271,506	106
Morton Salt Incorporated	0000110428	Supplier	\$3,183,843	166
Pittsylvania County	0000050289	Local Government	\$3,153,965	29
COUNTY OF AUGUSTA	0000053514	Local Government	\$3,133,029	29

Rows 1 - 30

Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM  
and AP Transaction Status is not equal to / is not in CANCELLED  
and AP Invoice Payment Amount is not null

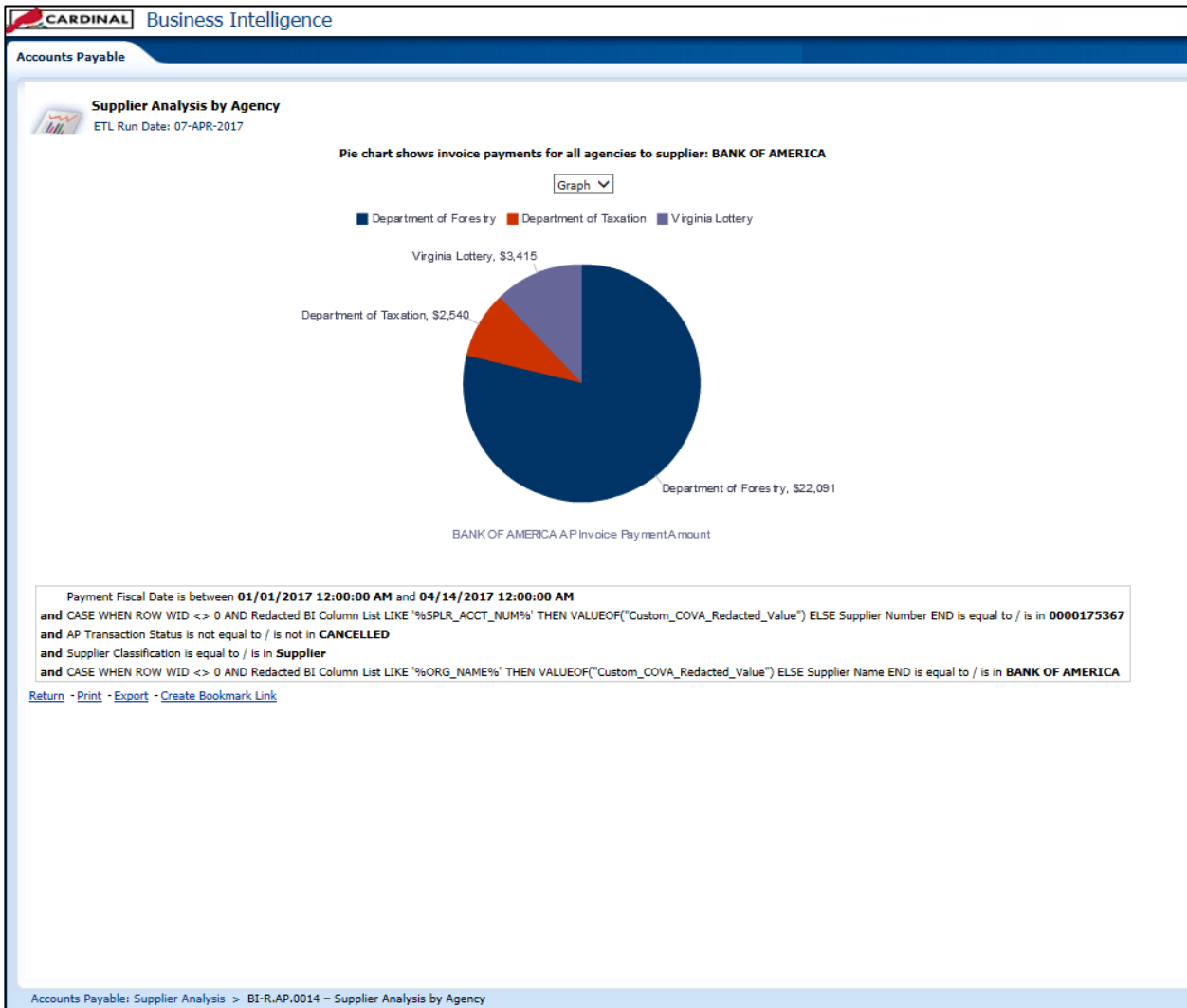
[Print](#)
[Export](#)
[Diagnose](#)

- Report ID:** BI-R.AP.0013
- Last Revision:** 04/09/2017
- Description:** The report displays a data table that summarizes AP Invoice Payment Amounts and AP Invoices Paid Count by Supplier and Supplier Classification.



- d. **Purpose/Use:**
  - Identify the AP Invoice Payment Amount and AP Invoice Paid Count for each Supplier based on Supplier Classification.
- e. **Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Name (optional): Defaults to blank for all.
  - Supplier Number (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
  - AP Invoice Payment Method (optional): Defaults to blank for all.
  - Payment Fiscal Date (required): Defaults to last 30 days.
- f. **Drill-downs:** None
- g. **Guided Navigation From:** User navigates to this report from the following report(s):
  - AP Overview Performance Tiles
  - Supplier Payment
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Supplier Payment
- i. **Light Bulb:** User can click the light bulb and navigate to Supplier Analysis by Agency report.
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:**


### 8. Supplier Analysis by Agency (report)



- Report ID:** BI-R.AP.0014
- Last Revision:** 04/09/2017
- Description:** The report displays a pie chart that totals the AP Invoice Payment Amount for each agency based on a selected supplier. This report behaves as a child of the report BI-R.AP.0013 Supplier Analysis Report.
- Purpose/Use:**
  - Identify the AP Invoice Payment Amount by Agency for a specific Supplier.
- Prompts:**
  - No prompts: the data on this report is based on the prompt values from the previous report.
- Drill-downs:** None

- g. **Guided Navigation From:** User navigates to this report from the following report(s):
  - Supplier Analysis
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Supplier Payment
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled.
- k. **Additional Info:** User can change the view selector from a graph to a data table.

### Spend by Account Analysis (dashboard page)


**Business Intelligence**

**Accounts Payable**

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
[Supplier Analysis](#)
**[Spend by Account Analysis](#)**
[Invoice Payments Pending](#)

**Secretariat Level Name**  
--Select Value--

**Supplier Name**  
--Select Value--

**Accounting Date**  
Between  -


**Agency Description**  
--Select Value--

**Supplier Number**  
--Select Value--




**Account Level 27 Description**  
--Select Value--

☐ Select by Agency Code

[Apply](#)
[Reset](#)


**Spend by Account Analysis**  
ETL Run Date: 07-APR-2017


Account Level 27 Description	Account Level 27 Code	Supplier Name	Supplier Number	AP Voucher Count	AP Amount
Tax Revenue	TAX_REVENUE	Bottomline Technologies Inc	0000000022	1	\$955
Equipment	5022000_	DTC Communications Inc	0000000049	1	\$9,000
Contractual Svcs	5012000_	SKILLSOFT Corporation	0000000050	1	\$49,538
Contractual Svcs	5012000_	Circharo Acquisition Corp	0000000062	8	\$22,138
Continuous Charges	5015000_	Job Assistance Center Inc	0000000178	1	\$550
Contractual Svcs	5012000_	Dana R Blackmer	0000000299	2	\$800
Contractual Svcs	5012000_	Tookes Service Company LLC	0000000375	2	\$320
Contractual Svcs	5012000_	KODIAK LLC	0000000423	3	\$255
Contractual Svcs	5012000_	UniFirst Corp	0000000534	10	\$2,417
Contractual Svcs	5012000_	Security Engineered Machinery	0000000574	2	\$90
Supplies and Materials	5013000_	Security Engineered Machinery	0000000574	2	\$327
Contractual Svcs	5012000_	Carpe Diem Inc	0000000679	6	\$96,184
Elimination	SUSPENSE	Carpe Diem Inc	0000000679	1	\$747
Assessments	ASSESSMNTS_SP_SVCS	Halo Branded Solutions	0000000702	1	\$64
Supplies and Materials	5013000_	Links Contract Furniture Inc	0000000732	2	\$113,806
Practice Professions	PRACTICE_PROFESSN	Basnight Land & Lawn	0000000762	2	\$60
Contractual Svcs	5012000_	Market Decisions	0000000868	1	\$6,200
Tax Revenue	TAX_REVENUE	Timothy Worrix	0000000960	1	\$47
Elimination	SUSPENSE	BFE Construction Inc	0000001032	1	\$2,871
Contractual Svcs	5012000_	Superior Global Solutions Inc	0000001140	1	\$70
Supplies and Materials	5013000_	Superior Global Solutions Inc	0000001140	2	\$663
Contractual Svcs	5012000_	Dominion Services for All People	0000001160	1	\$15
Equipment	5022000_	YBP Library Services Yankee Book Peddler	0000001308	2	\$750
Elimination	SUSPENSE	YBP Library Services Yankee Book Peddler	0000001308	30	\$21,154
Contractual Svcs	5012000_	Tuition Management Systems Inc	0000001355	2	\$964
Contractual Svcs	5012000_	Workplace Essentials	0000001387	1	\$11,369
Contractual Svcs	5012000_	MorphoTrust USA Inc	0000001419	2	\$52,454
Supplies and Materials	5013000_	PerkinElmer LAS Inc	0000001445	2	\$133,556
Supplies and Materials	5013000_	Compass Energy Gas Services LLC	0000001522	1	\$63,821
Contractual Svcs	5012000_	Forchin Eyecare PC	0000001581	1	\$15




Rows 1 - 30

AP Transaction Status is not equal to / is not in **CANCELLED**  
and AP Amount is not equal to / is not in **0**  
and AP Transaction Type Code is equal to / is in **DISTRIBUTIONLINE**  
and Accounting Date is between **03/10/2017** and **04/09/2017**  
and Voucher Approval Status is equal to / is in **Approved**  
and Account Code is not equal to / is not in **101010, 205025**

[Print](#) - [Export](#) - [Diagnose](#)

### 9. Spend by Account Analysis (report)


**Business Intelligence**

**Accounts Payable**

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
[Supplier Analysis](#)
**[Spend by Account Analysis](#)**
[Invoice Payments Pending](#)

**Secretariat Level Name**  
--Select Value--

**Supplier Name**  
--Select Value--

**Accounting Date**  
Between 03/10/2017 - 04/09/2017


**Agency Description**  
--Select Value--

**Supplier Number**  
--Select Value--




**Account Level 27 Description**  
--Select Value--

☐ Select by Agency Code

[Apply](#)
[Reset](#)


**Spend by Account Analysis**  
ETL Run Date: 07-APR-2017

Account Level 27 Description	Account Level 27 Code	Supplier Name	Supplier Number	AP Voucher Count	AP Amount
Tax Revenue	TAX_REVENUE	Bottomline Technologies Inc	0000000022	1	\$955
Equipment	5022000_	DTC Communications Inc	0000000049	1	\$9,000
Contractual Svcs	5012000_	SKILLSOFT Corporation	0000000050	1	\$49,538
Contractual Svcs	5012000_	Circharo Acquisition Corp	0000000062	8	\$22,138
Continuous Charges	5015000_	Job Assistance Center Inc	0000000178	1	\$550
Contractual Svcs	5012000_	Dana R Blackmer	0000000299	2	\$800
Contractual Svcs	5012000_	Tookes Service Company LLC	0000000375	2	\$320
Contractual Svcs	5012000_	KODIAK LLC	0000000423	3	\$255
Contractual Svcs	5012000_	UniFirst Corp	0000000534	10	\$2,417
Contractual Svcs	5012000_	Security Engineered Machinery	0000000574	2	\$90
Supplies and Materials	5013000_	Security Engineered Machinery	0000000574	2	\$327
Contractual Svcs	5012000_	Carpe Diem Inc	0000000679	6	\$96,184
Elimination	SUSPENSE	Carpe Diem Inc	0000000679	1	\$747
Assessments	ASSESSMNTS_SP_SVCS	Halo Branded Solutions	0000000702	1	\$64
Supplies and Materials	5013000_	Links Contract Furniture Inc	0000000732	2	\$113,806
Practice Professions	PRACTICE_PROFESSN	Basnight Land & Lawn	0000000762	2	\$60
Contractual Svcs	5012000_	Market Decisions	0000000868	1	\$6,200
Tax Revenue	TAX_REVENUE	Timothy Worrix	0000000960	1	\$47
Elimination	SUSPENSE	BFE Construction Inc	0000001032	1	\$2,871
Contractual Svcs	5012000_	Superior Global Solutions Inc	0000001140	1	\$70
Supplies and Materials	5013000_	Superior Global Solutions Inc	0000001140	2	\$663
Contractual Svcs	5012000_	Dominion Services for All People	0000001160	1	\$15
Equipment	5022000_	YBP Library Services Yankee Book Peddler	0000001308	2	\$750
Elimination	SUSPENSE	YBP Library Services Yankee Book Peddler	0000001308	30	\$21,154
Contractual Svcs	5012000_	Tuition Management Systems Inc	0000001355	2	\$964
Contractual Svcs	5012000_	Workplace Essentials	0000001387	1	\$11,369
Contractual Svcs	5012000_	MorphoTrust USA Inc	0000001419	2	\$52,454
Supplies and Materials	5013000_	PerkinElmer LAS Inc	0000001445	2	\$133,556
Supplies and Materials	5013000_	Compass Energy Gas Services LLC	0000001522	1	\$63,821
Contractual Svcs	5012000_	Forchin Eyecare PC	0000001581	1	\$15




Rows 1 - 30

AP Transaction Status is not equal to / is not in **CANCELLED**  
and AP Amount is not equal to / is not in **0**  
and AP Transaction Type Code is equal to / is in **DISTRIBUTIONLINE**  
and Accounting Date is between **03/10/2017** and **04/09/2017**  
and Voucher Approval Status is equal to / is in **Approved**  
and Account Code is not equal to / is not in **101010, 205025**

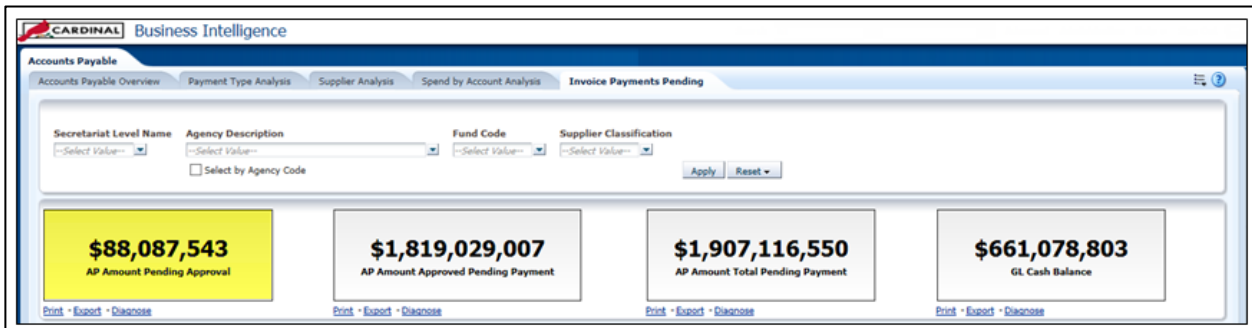
[Print](#) - [Export](#) - [Diagnose](#)

- Report ID:** BI-R.AP.0015
- Last Revision:** 04/09/2017
- Description:** The report displays a data table of AP Invoice Payment Amount and AP Invoice Paid Count by General Ledger Account.

- d. **Purpose/Use:**
  - Identify the AP Invoice Payment Amount and AP Invoice Paid Count starting at General Ledger Account Level 27.
- e. **Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Supplier Name (optional): Defaults to blank for all.
  - Supplier Number (optional): Defaults to blank for all.
  - Accounting Date (required): Defaults to last 30 days.
  - Account Level 27 Description (optional): Defaults to blank for all.
- f. **Drill-downs:**
  - This report also allows users to drill down to get more detail within the same report at Account Level 26 Code and Account Level 25 Code. Account Level 25 Code is the lowest Account Level and displays general ledger expenditure accounts.
- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Invoice Account
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents invoices that have been paid and not cancelled, voucher approval status is approved and Account Code does not equal 101010 or 205025.
- k. **Additional Info:**

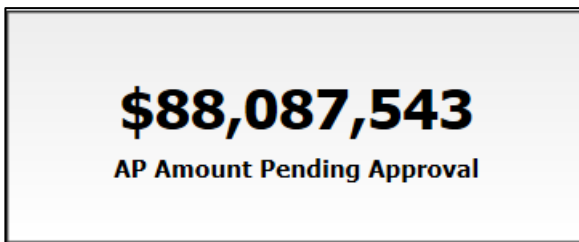
[illegible]

### 10. AP Amount Pending Approval (report)



The screenshot shows the 'Accounts Payable' dashboard with the 'Invoice Payments Pending' tab selected. Below the navigation tabs, there are four filter fields: 'Secretariat Level Name', 'Agency Description', 'Fund Code', and 'Supplier Classification', each with a dropdown menu and a 'Select by Agency Code' checkbox. Below the filters are four performance tiles:

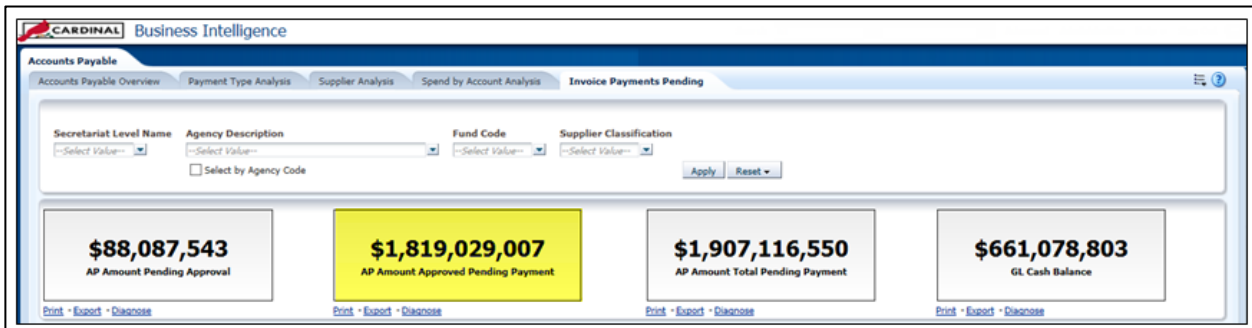
Amount	Description
\$88,087,543	AP Amount Pending Approval
\$1,819,029,007	AP Amount Approved Pending Payment
\$1,907,116,550	AP Amount Total Pending Payment
\$661,078,803	GL Cash Balance



- Report ID:** BI-R.AP.0002
- Last Revision:** 04/09/2017
- Description:** The performance tile displays an amount for the AP Amount Pending Approval.
- Purpose/Use:**
  - Identify voucher amount processed but pending approval.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Fund Code (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
- Drill-downs:** None
- Guided Navigation From:** None
- Guided Navigation To:** None
- Light Bulb:** None
- Data:**
  - The data represents vouchers processed but not yet approved to be paid.
- Additional Info:**



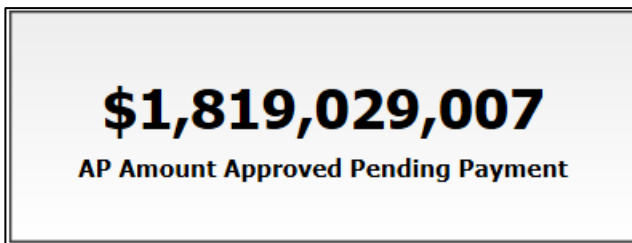
### 11. AP Amount Approved Pending Payment (report)



The screenshot shows the 'Accounts Payable' dashboard with the 'Invoice Payments Pending' tab selected. The dashboard displays four key metrics:

Metric	Value
AP Amount Pending Approval	\$88,087,543
AP Amount Approved Pending Payment	\$1,819,029,007
AP Amount Total Pending Payment	\$1,907,116,550
GL Cash Balance	\$661,078,803

Each metric tile includes a 'Print', 'Export', and 'Diagnose' link at the bottom.

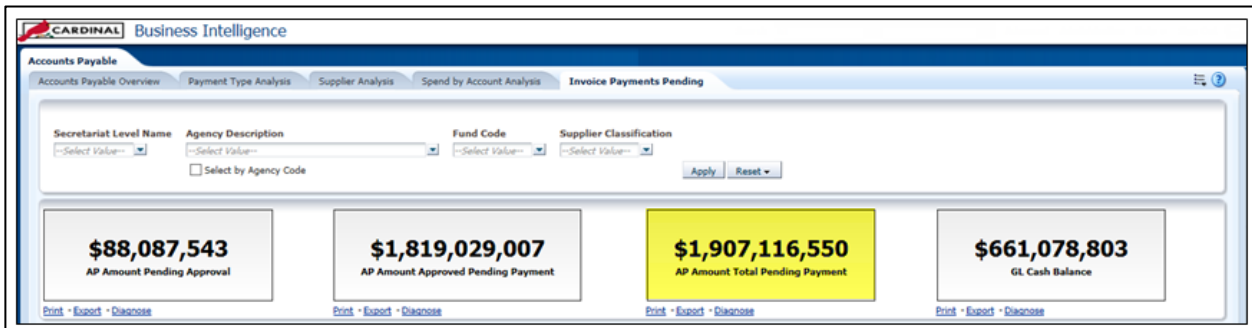


The performance tile displays the following information:

**\$1,819,029,007**  
**AP Amount Approved Pending Payment**

- Report ID:** BI-R.AP.0017
- Last Revision:** 04/09/2017
- Description:** The performance tile displays an amount for the AP Amount Approved Pending Payment.
- Purpose/Use:**
  - Identify voucher amount processed, approved, and pending payment.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Fund Code (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
- Drill-downs:** None
- Guided Navigation From:** None
- Guided Navigation To:** None
- Light Bulb:** None
- Data:**
  - The data represents vouchers processed and approved but not yet paid.
- Additional Info:**

### 12. AP Amount Totals Pending Payment (report)



**Cardinal Business Intelligence**

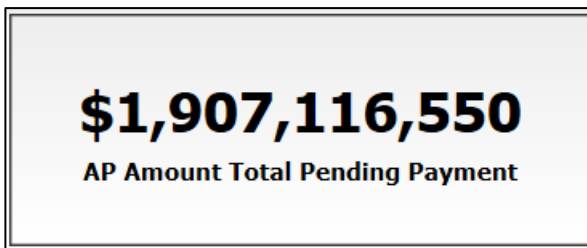
Accounts Payable

Accounts Payable Overview | Payment Type Analysis | Supplier Analysis | Spend by Account Analysis | Invoice Payments Pending

Secretariat Level Name: [Select Value] Agency Description: [Select Value] Fund Code: [Select Value] Supplier Classification: [Select Value]

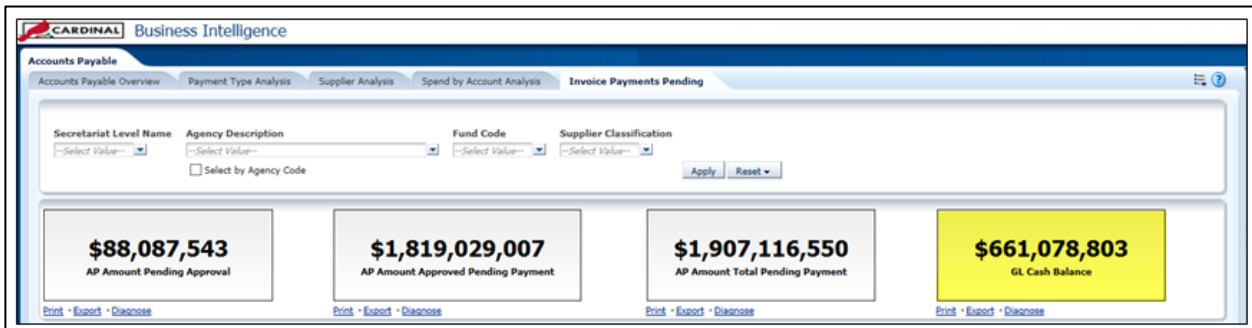
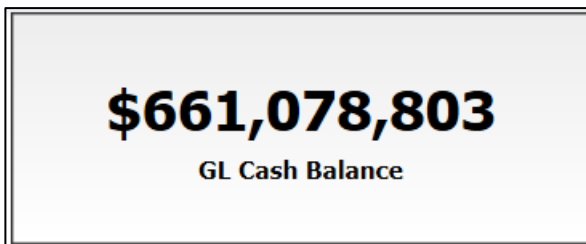
☐ Select by Agency Code

<b>\$88,087,543</b> AP Amount Pending Approval <small>Print • Export • Diagnose</small>	<b>\$1,819,029,007</b> AP Amount Approved Pending Payment <small>Print • Export • Diagnose</small>	<b>\$1,907,116,550</b> AP Amount Total Pending Payment <small>Print • Export • Diagnose</small>	<b>\$661,078,803</b> GL Cash Balance <small>Print • Export • Diagnose</small>
---	--	---	---



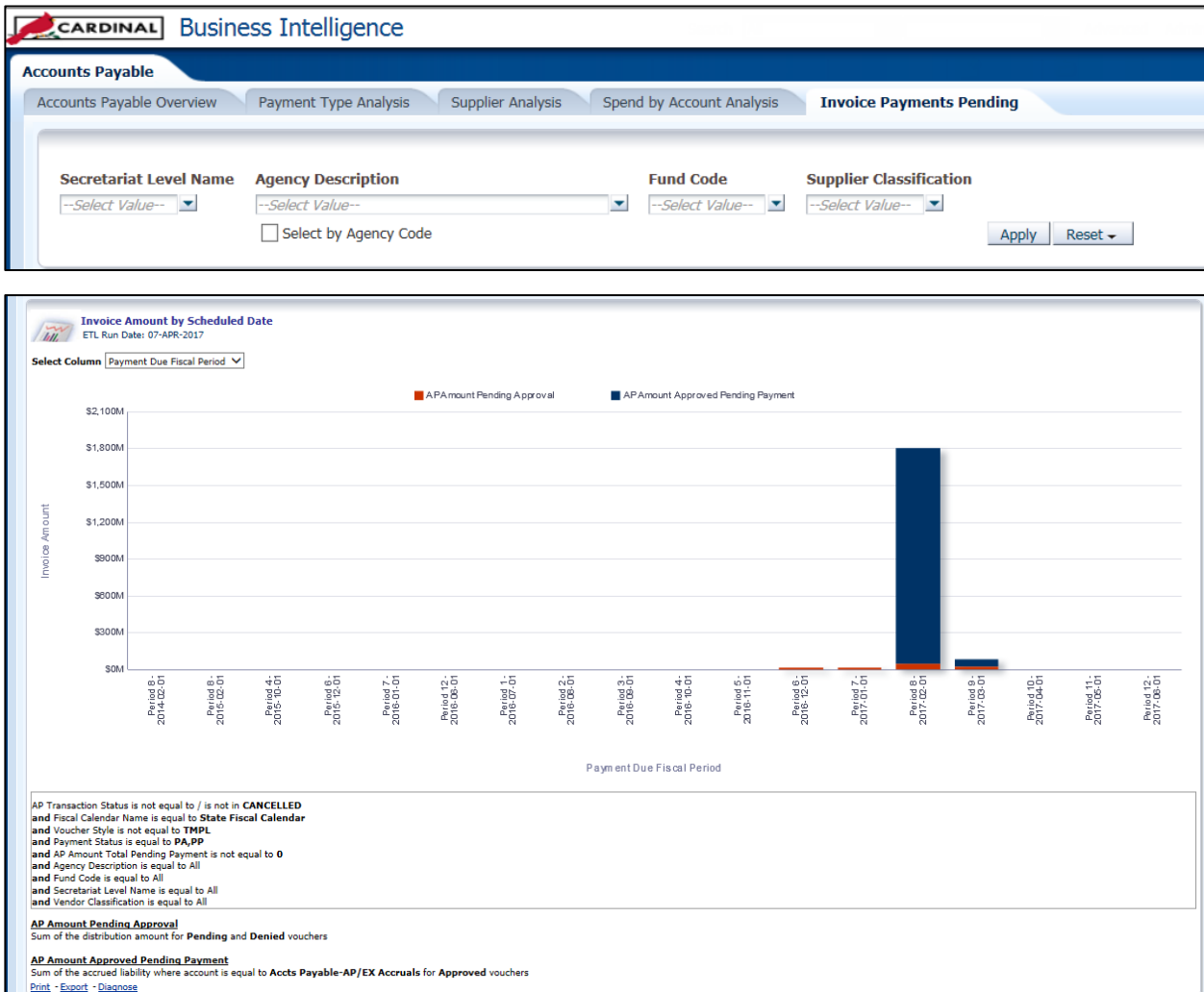
- Report ID:** BI-R.AP.0020
- Last Revision:** 04/09/2017
- Description:** The performance tile displays an amount for the AP Invoice Amount Total Pending Payment.
- Purpose/Use:**
  - Identify AP Amount Total Pending Payment based on sum of AP Amount Pending Approval plus AP Amount Approved Pending Payment.
- Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Fund Code (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
- Drill-downs:** None
- Guided Navigation From:** None
- Guided Navigation To:** None
- Light Bulb:** None
- Data:**
  - The data represents vouchers processed and approved but not yet paid.
- Additional Info:**

### 13. GL Cash Balance (report)

- a. **Report ID:** BI-R.AP.0016
- b. **Last Revision:** 04/09/2017
- c. **Description:** The performance tile displays a performance tile of the Cash Balance for account 101010.
- d. **Purpose/Use:**
  - Identify the cash amount for GL account 101010 based on vouchers processed and approved that have been paid or are pending payment.
- e. **Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Fund Code (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
- f. **Drill-downs:** None
- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** None
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents the cash balance in GL account 101010 based on vouchers processed and approved and paid or pending payment.
- k. **Additional Info:**

### 14. Invoice Amount by Scheduled Date (report)



- Report ID:** BI-R.AP.0003
- Last Revision:** 04/09/2017
- Description:** The report displays a stacked bar chart that summarizes AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by fiscal date or fiscal period.
- Purpose/Use:**
  - Identify AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by fiscal date or fiscal period.

e. **Prompts:**

- Secretariat Level Name (optional): Defaults to blank for all.
- Agency Description (optional): Defaults to blank for all.
- Fund Code (optional): Defaults to blank for all.
- Supplier Classification (optional): Defaults to blank for all.

f. **Drill-downs:**

- When user is viewing bar chart based on Payment Due Fiscal Period, user can click any bar on the bar chart and drill down on that specific period and see the AP Invoice Amounts Approved Pending Payment and AP Invoice Amounts Pending Approval by Payment Due Fiscal Date.

g. **Guided Navigation From:** None

h. **Guided Navigation To:** None


i. **Light Bulb:** None

j. **Data:**

- The data represents AP Amount Pending Approval, which is the sum of the distribution amount for Pending and Denied vouchers, and the AP Amount Approved Pending Payment, which is the sum of the accrued liability, where account is equal to Accts Payable-AP/EX Accruals for Approved vouchers.

k. **Additional Info:** User can change the view selector from Payment Due Fiscal Period to Payment Due Fiscal Date.

### 15. Invoice Amount by Agency and Fund (report)


**Business Intelligence**

**Accounts Payable**

[Accounts Payable Overview](#)
[Payment Type Analysis](#)
[Supplier Analysis](#)
[Spend by Account Analysis](#)
[Invoice Payments Pending](#)

**Secretariat Level Name**  
--Select Value--

**Agency Description**  
--Select Value--

**Fund Code**  
--Select Value--

**Supplier Classification**  
--Select Value--

☐ Select by Agency Code

[Apply](#)
[Reset](#)

**Invoice Amount by Agency and Fund**  
ETL Run Date: 07-APR-2017

Agency Description	Agency Code	Fund Description	Fund Code	GL Cash Balance	AP Amount Total Pending Payment												Grand Total						
					2014	2015	2016				2017												
					8	8	4	6	7	12	1	2	3	4	5	6	7	8	9	10	11	12	
Admin of Health Insurance	14900	Health Insurance Fd-State	06200	\$226,808,734														\$2,143,729					\$2,143,729
Admin of Health Insurance	14900	Health Insurance Fund - Local	05200	\$72,596,371															\$0				\$0
Agricultural Council	30700	Dedicated Special Revenue-VAC	09307	\$259,201															\$0				\$0
Agriculture & Consumer Svcs	30100	Agricultural Dealers Fund	09270	\$13,353															\$0				\$0
Agriculture & Consumer Svcs	30100	Appropriated IDC Recoveries	02800	\$297,688															\$0				\$0
Agriculture & Consumer Svcs	30100	Beehive Grant Fund	02157	\$202,840															\$0				\$0
Agriculture & Consumer Svcs	30100	Central Garage Pool Vehicles	02710	\$2,901															\$0				\$0
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	\$7,106,620														\$31,357	\$3,148	\$0			\$34,505
Agriculture & Consumer Svcs	30100	Contested Pesticide Penalties	07081	\$800															\$0				\$0
Agriculture & Consumer Svcs	30100	Dedicated Special Revenue-VDACS	09301	\$4,689,388														\$4,244					\$4,244
Agriculture & Consumer Svcs	30100	Federal Asset Forfeiture Fund	02290	\$108,712															\$0				\$0
Agriculture & Consumer Svcs	30100	Federal Trust	10000	\$1,027,751														\$18,673	\$5,490	\$0			\$24,163
Agriculture & Consumer Svcs	30100	Feed Lime Fertilizer & Animal Rem	09401	\$2,053,629														\$17,795	\$10,102	\$0			\$27,897
Agriculture & Consumer Svcs	30100	General Fund	01000	\$14,970,467														\$204,026	\$37,366	\$0			\$241,392
Agriculture & Consumer Svcs	30100	Grants-Pro Agri&Emer Food Asst	07254	\$0															\$0				\$0
Agriculture & Consumer Svcs	30100	Gvnr Agri&Forestry Ind Dvlpmnt	09201	\$2,816,379														\$2,981					\$2,981
Agriculture & Consumer Svcs	30100	Insurance Recovery	02900	\$1,153															\$0				\$0
Agriculture & Consumer Svcs	30100	Parking	02700	\$9,933															\$0				\$0
Agriculture & Consumer Svcs	30100	State Asset Forfeiture	02331	\$3															\$0				\$0
Agriculture & Consumer Svcs	30100	Surp Supply/Equip-NonGF-NonHE	02880	\$32,214															\$0				\$0
Agriculture & Consumer Svcs	30100	Surp Supply/Equip Sale-GF-NonHE	02870	\$6,171															\$0				\$0
Agriculture & Consumer Svcs	30100	Tobacco Loss Assistance Progm	07102	\$2,579,600															\$0				\$0
Agriculture & Consumer Svcs	30100	Trust And Agency-VDACS	07301	\$10,815														\$106					\$106
Agriculture & Consumer Svcs	30100	VA Agricultural Vitality Progm	09092	\$194,758															\$0				\$0
Agriculture & Consumer Svcs	30100	VA Farm Loan Revolving Acct	07160	\$4,651,158															\$0				\$0
Agriculture & Consumer Svcs	30100	VA Farmland Preservation Fund	02013	\$1,670,772														\$43,188					\$43,188
Agriculture & Consumer Svcs	30100	VA Winegrowers' Productivity	02176	\$749,583														\$8,911					\$8,911
Agriculture & Consumer Svcs	30100	VDACS Special Revenue Fund	02301	\$8,001,739														\$36,177					\$36,177
Agriculture & Consumer Svcs	30100	VPBA Projects	08200	(\$126,621)														\$5					\$5
Agriculture & Consumer Svcs	30100	Virginia Pesticide Control Act	09017	\$1,260,152														\$18,894	\$14,705	\$0			\$33,599

Rows 1 - 30

AP Transaction Status is not equal to / is not in CANCELLED  
and Fiscal Calendar Name is equal to State Fiscal Calendar  
and Voucher Style is not equal to TMPL  
and Payment Status is equal to PA,PP  
and AP Amount Total Pending Payment is not equal to 0  
and GL Cash Balance is not equal to 0  
and Agency Description is equal to All  
and Fund Code is equal to All  
and Secretariat Level Name is equal to All  
and Vendor Classification is equal to All

**AP Amount Total Pending Payment**  
Sum of AP Amount Pending Approval and AP Amount Approved Pending Payment

[Print](#) - [Export](#) - [Diagnose](#)

- Report ID:** BI-R.AP.0004
- Last Revision:** 04/09/2017
- Description:** The report displays a pivot table of AP Invoice Amount Pending Payment (approved) and the Cash Balance for GL account 101010 for each Fund.
- Purpose/Use:**
  - Identify the cash balance for account 101010 for each fund based on AP Invoice Amount Pending Payment.

- e. **Prompts:**
  - Secretariat Level Name (optional): Defaults to blank for all.
  - Agency Description (optional): Defaults to blank for all.
  - Fund Code (optional): Defaults to blank for all.
  - Supplier Classification (optional): Defaults to blank for all.
- f. **Drill-downs:** None
- g. **Guided Navigation From:** None
- h. **Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s).
  - Invoice Summary
- i. **Light Bulb:** None
- j. **Data:**
  - The data represents AP Amount Total Pending Payment, which is the sum of AP Amount Pending Approval and AP Amount Approved Pending Payment.
- k. **Additional Info:**

### Reports Not on a Dashboard Page

User must navigate from another report to see these reports.

#### 16. Invoice Account (report)

Business Intelligence											
Accounts Payable											
<b>Invoice Account</b> ETL Run Date: 07-APR-2017											
Agency Description	Agency Code	Supplier Name	Supplier Number	Supplier Classification	Voucher Number	Invoice Number	Invoiced Fiscal Date	Accounting Date	Account Description	Account Code	AP Amount
Virginia State University	21200	SKILLSOFT Corporation	0000000050	Supplier	1706408	0000179654	1/25/2017	3/20/2017	Computer Software Maint Svcs	5012750	\$49,538
<b>Grand Total</b>											<b>\$49,538</b>
AP Transaction Status is not equal to / is not in CANCELLED and Accounting Date is between 03/10/2017 and 04/09/2017 and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%ORIG_NAME%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Name END is equal to / is in SKILLSOFT Corporation and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%SPLR_ACCT_NUM%' THEN VALUEOF("Custom_COVA_Redacted_Value") ELSE Supplier Number END is equal to / is in 0000000050 and Account Level 27 Code is equal to / is in 5012000 and Account Description is not equal to / is not in Accts Payable-AP/EX Accruals, Cash With The Treasurer Of VA and AP Transaction Type Code is equal to / is in DISTRIBUTIONLINE and AP Amount is not equal to / is not in 0 and Voucher Approval Status is equal to / is in Approved											
<a href="#">Return</a> - <a href="#">Print</a> - <a href="#">Export</a> - <a href="#">Create Bookmark Link</a>											

- Report ID:** BI-R.AP.0019
- Last Revision:** 04/09/2017
- Description:** The report displays a data table of AP Invoice Payment Amount by Supplier, Supplier Classification, Voucher Number, Invoice Number, Invoiced Fiscal Date, Accounting Date, and Account Description/Code.
- Purpose/Use:**
  - Identify
- Prompts:**
  - No prompts: the data on this report is based on the prompt values from the previous report.
- Drill-downs:** None
- Guided Navigation From:** User navigates to this report from the following report(s):
  - Spend by Account Analysis
- Guided Navigation To:** None
- Light Bulb:** None
- Data:**
  - The data represents AP Transaction Status is not equal to/is not in CANCELLED, Account Description is not equal to/is not in Accts Payable-AP/EX Accruals, Cash with the Treasurer Of VA, AP Transaction Type Code is equal to/is in DISTRIBUTIONLINE, Voucher Approval Status is equal to/is in Approved.
- Additional Info:**



### 17. Invoice Summary (report)

Business Intelligence											
Accounts Payable											
Invoice Summary											
ETL Run Date: 07-APR-2017											
Agency Description	Agency Code	Fund Description	Fund Code	Payment Due Fiscal Date	Invoice Number	Voucher Number	Voucher Approval Status	Supplier Name	Supplier Number	Total Voucher Amount	AP Amount Total Pending Payment
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/18/2017	EVA1913678	1711345	Approved	Department of General Services	0000031103	\$93	\$93
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/23/2017	0003123852 1/31/17	1711887	Approved	United States of America	0000050358	\$24,940	\$24,940
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/24/2017	FLT158157	1711870	Approved	Department of General Services	0000031103	\$2,673	\$2,673
Agriculture & Consumer Svcs	30100	Cert Of Agri Products Trust	07290	2/28/2017	30100010217	1711524	Approved	Department of General Services	0000031103	\$3,651	\$3,651
<b>Grand Total</b>											<b>\$31,357</b>

Fund Code is equal to / is in **07290**  
and Agency Description is equal to / is in **Agriculture & Consumer Svcs**  
and AP Transaction Status is not equal to / is not in **CANCELLED**  
and Payment Due Fiscal Period Number is equal to / is in **8**  
and Payment Due Fiscal Year Number is equal to / is in **2017**  
and AP Amount Total Pending Payment is not equal to / is not in **0**

[Return](#) - [Print](#) - [Export](#) - [Create Bookmark Link](#)

- Report ID:** BI-R.AP.0005
- Last Revision:** 04/09/2017
- Description:** The report displays a table that shows all open invoices pending payment by agency and fund.
- Purpose/Use:**
  - Identify all open invoices pending payment by agency and fund.
- Prompts:**
  - No prompts: the data on this report is based on the prompt values from the previous report.
- Drill-downs:** None
- Guided Navigation From:** User navigates to this report from the following report(s):
  - Invoice Amount by Agency and Fund
- Guided Navigation To:** None
- Light Bulb:** None
- Data:**
  - The data represents AP Transaction Status is not equal to/is not in CANCELLED.
- Additional Info:**

### 18. Supplier Payment (report)

CARDINAL Business Intelligence												
Accounts Payable												
Supplier Payment												
ETL Run Date: 07-APR-2017												
Fiscal Date	Fiscal Period Number	Invoice Number	Voucher Number	Supplier Name	Supplier Number	Payment Terms Name	Source Payment Method Name	Invoiced Fiscal Date	Payment Fiscal Date	Payment ID	Payment Due Fiscal Date	AP Invoice Payment Amount
12/20/2016	6	Prepayment-Feb	00008957	Anthem Health Plans of VA Inc	0000036128	Due Now PP	Electronic Funds Transfer	12/20/2016	3/15/2017	0001743292	2/15/2017	\$3,359,000
12/20/2016	6	Prepayment-Mar	00008958	Anthem Health Plans of VA Inc	0000036128	Due Now PP	Electronic Funds Transfer	12/20/2016	3/15/2017	0001743292	3/15/2017	\$3,359,000
2/1/2017	8	70602	00000782	Anthem Health Plans of VA Inc	0000036128	Net 30	Electronic Funds Transfer	2/1/2017	3/15/2017	0001743291	3/8/2017	\$1,027
2/13/2017	8	021317	1732042	Anthem Health Plans of VA Inc	0000036128	Due Now PP	Electronic Funds Transfer	2/13/2017	3/24/2017	0001755371	2/21/2017	\$449,813
<b>Grand Total</b>												<b>\$7,168,840</b>

Payment Fiscal Date is between 03/10/2017 12:00:00 AM and 04/14/2017 12:00:00 AM

and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%SPLR\_AOCT\_NUM%' THEN VALUEOF("Custom\_COVA\_Redacted\_Value") ELSE Supplier Number END is equal to / is in 0000036128

and AP Transaction Status is not equal to / is not in CANCELLED

and Supplier Classification is equal to / is in Supplier

and CASE WHEN ROW WID <> 0 AND Redacted BI Column List LIKE '%ORIG\_NAME%' THEN VALUEOF("Custom\_COVA\_Redacted\_Value") ELSE Supplier Name END is equal to / is in Anthem Health Plans of VA Inc

[Return](#) - [Print](#) - [Export](#) - [Create Bookmark Link](#)

- Report ID:** BI-R.AP.0018
- Last Revision:** 04/09/2017
- Description:** The report displays supplier invoice details.
- Purpose/Use:**
  - Identify supplier invoice details.
- Prompts:**
  - No prompts: the data on this report is based on the prompt values from the previous report.
- Drill-downs:** None
- Guided Navigation From:** User navigates to this report from the following report(s):
  - Supplier Analysis
- Guided Navigation To:** User can click an amount in the data table/report and navigate to the following report(s):
  - Supplier Payment
- Light Bulb:** None
- Data:**
  - The data represents invoices that have been paid and not cancelled.
- Additional Info:**